





# Hetton School

Respect. Learn. Achieve.

<b>NAME OF POLICY</b>	<b>Hetton School Charging Policy</b>
<b>SIGNED BY HEADTEACHER</b>	
<b>DATE</b>	01/09/20
<b>SIGNED BY CHAIR OF GOVERNORS</b>	
<b>DATE</b>	01/09/20
<b>DATE OF NEXT REVIEW</b>	<b>Sept 2022</b>
<b>CHANGES IN THIS DOCUMENT</b>	<ul style="list-style-type: none"><li>• New policy / document</li><li>• <b>Review / date change only</b></li><li>• Minor amendments</li><li>• Substantial changes</li></ul> (circle / tick as appropriate)
<b>BRIEF DESCRIPTION OF CHANGES</b>	

The Governing Body recognises the valuable contribution that additional activities including clubs, trips and residential experiences contribute to a child's education. We aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of our school.

The Governing Body also recognises that there is no statutory requirement to charge for any form of education or related activity except in certain circumstances at the discretion of the Local Authority or Governing Body. The Governors endorse the guiding principles of the Act particularly that no child should have his/her access to the curriculum limited by charges.

## **CHARGES**

Charges will not be made for any activities which form part of the National Curriculum requirements and no charge will be made for education during school hours. However, The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

### **Activities Outside School Hours**

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours. This includes residential visits, a charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions).

### **Individual/Group Instrumental Tuition**

The cost for providing individual / group instrumental tuition. Children in care and as well as children who are in receipt of free school meals, who wish to have instrumental tuition, are entitled to free tuition.

### **Optional Extras**

The cost of materials and ingredients (or provision of them by parents) for practical subjects where the pupil / parents will own the material / finished product.

### **Voluntary Contributions**

The Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during school hours. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. The contributions will not exceed the actual cost. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

### **Breakages**

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Headteacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

### **General**

The Governing Body may, from time to time amend the categories for which a charge may be made and reserve the right to review the Charging Policy as necessary.

Reviewed and amended September 2018